

**City of Petal  
Parks & Recreation Department  
in partnership with Petal Sports Association  
605 Hillcrest Loop • Petal, MS 39465 • (601)554-5440**

*In person drop-offs at the Athletic Department 282 Hilltop Dr or email to admin@petalsportsassociation.com  
For questions call the Athletic Department office at (601)402-7299*

**BALLFIELD RENTAL FORM**

Facility Requested:  Softball:  Baseball:  Other:

Day of Week:  Date(s):

Person in Charge:  Phone:

Complete Address:

Tournament organization:  Number of Teams:

**STATEMENT OF UNDERSTANDING**

• The undersigned hereby accepts and agrees to comply with all City Policies, Ordinances, State Laws and rules and regulations. Applicant further agrees to hold the City of Petal, Petal Sports Association, Officers and employees free and harmless from the loss, damage, liability, cost or expenses that may arise incident to the use or occupation of the required park, facility or equipment

• Tournament Director is totally responsible for coaches, teams and fans misbehavior and/or inappropriate conduct. Violations of this can cause expulsion of a fan, team or repeated violations may cause cancellation of the rental without refund. Tournament Director should also be verifying teams insurance.

• The undersigned is held legally responsible for all below listed fees

• Do you want concessions? Concession is contracted out, if you select 'YES' you will need to run a gate to keep outside coolers, food & drink from coming into the park. If you select 'NO' you cannot have any other food vendors at the park.

YES:   
NO:

**COOLER OPTIONS (Check one, strictly enforced)**

Keep all coolers out or pay a \$250 fine after 2nd warning:	<input type="text"/>	Collect a \$20 fee for each cooler and tag them, this pays to concession. \$250 fine still applies after 2nd warning for untagged/unpaid coolers:	<input type="text"/>
---	----------------------	---	----------------------

Signature of Person \_\_\_\_\_ Date: \_\_\_\_\_  
assuming Responsibility: \_\_\_\_\_  
(Typed name constitutes e-signature)

**PAYMENT FOR ALL FEES SHALL BE AS FOLLOWS:**

**\*All payments must be made by card or check payable to Petal Sports Association**

• **\$100 Field Deposit** must be paid 1 week prior to start date of tournament/rental, this deposit will only be refunded if tournament is cancelled 3 days prior to start date

• Field use fee: **\$100 per day/per field** # of days:  # of fields:  =

• Field Prep **\$30 per field/per time.** # of Fields:  Total # of preps per field:  =

\*10pm cut-off time for field prep  
\*A minimum of 1 prep per field/per day is required  
\*Max of 4 games between preps is highly recommended

• Extensions are **\$10 per hour/per field**  
\*1 hour notice to Parks & Rec Director/Asst Director to extend times, payment check ready at time of extension

# of Days:  # of Fields:  # of hours:  =

• **CLEANING DEPOSIT: \$50 per day/per field.**  
\*Checklist provided and must be completed; Refundable by approval of Director/Asst Director

# of days:  # of fields:  =

**Emergency Contacts:**  
Director Brian Hall (601)402-1333  
Asst Dir. Josh Young (601)408-0650  
Park Security: (601)325-8380  
Petal Police (601)544-5331

**Total due 3 days prior to starting tournament:**   
\*Fields will not be prepared & rental cancelled if not paid  
\***\$100 Prepaid Deposit** is automatically subtracted from this total, if you are paying it all at once then your total is:

Verification by authorized employee that payment has been made and tournament/rental approved: \_\_\_\_\_ Date: \_\_\_\_\_

If there is rain then the Director or Asst Director will determine if fields can made playable, if the tournament director wants to continue. This labor would be \$50/hr and \$10/bag of drying agents. An estimate of hours/bags can be given but final total will be determined by actual hours/bags.

# of hours	# of bags	Total for added labor
<input type="text"/>	<input type="text"/>	<b>\$0</b>

Refund of Cleaning Deposit: Approved (  ) Denied (  )

Reason: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_